



Howell Township Public Schools

PROUD OF OUR SCHOOLS – CONCERNED FOR OUR CHILDREN

RONALD SANASAC
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Business Administration/Board Secretary

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NOTICE OF MEETING

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on Wednesday, January 24, 2018 in the Cafetorium of Howell Township Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note all Board Meetings are recorded for future possible airing on Howell Television.

HOWELL TOWNSHIP BOARD OF EDUCATION

Mr. Timothy P. O'Brien, Board President
Mr. Mark A. Bonjavanni, Board Vice President
Mr. Laurence Gurman, Board Member
Dr. Denise Lowe, Board Member
Mrs. MaryRose Malley, Board Member
Mrs. Cristy Mangano, Board Member
Mr. Albert Miller, Board Member
Mrs. Jennifer Okerson, Board Member
Mr. Ira Thor, Board Member

AGENDA

DISTRICT GOALS

Student Achievement:

- To foster a learning environment that emphasizes personalized learning, student empowerment, and standards-aligned student growth.

District Culture & Climate:

- Sustain a positive culture of learning within the current building structures.

Community Interaction:

- Increase community outreach and district transparency through multiple mediums of communication.

Technology:

- Transform educational settings through the use of technology to foster progressive learning environments.

BOARD GOALS

Governance:

- The Board will utilize the workshop model to improve the Board's knowledge on educational issues in the district.

Boardsmanship:

- The Board will develop and implement an in district orientation for new Board members.

Student Achievement:

- The Board will use data to inform decision-making regarding student success.

Statement to the Public

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

A. Roll Call- Salute to Flag:

B. Announcement by President:

"Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on January 17, 2018."

C. Superintendent's & Board President's Remarks Regarding Recognitions:

1. Model Professional Learning Community - Ardena Elementary School
2. Retirees

D. Executive Session:

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Howell Township Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session on January 24, 2018 at _____ to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Personnel
2. Legal Update
3. HIB

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

E. Approval of Minutes:

Regular Board of Education Meeting Minutes, January 3, 2018
Executive Session Meeting Minutes, January 3, 2018

F. Correspondence:

G. Board President's Comments:

H. Superintendent's & Board Secretary's Report:

1. School Board Recognition Month
2. Suspensions Update

December 31, 2017 Enrollment																					
Grades	Adelphia	Adelphia ESL	Aldrich	Ardena	Ardena ESL	Greenville	Grebling	LOP	Memorial	Newbury	Newbury GT	Ramtown	Taunton	MSN	MSN ESL	MSN GT	MSN SCSE	MSS	MSS GT	MSS SCSE	Totals
PreSchool								217													217
k	74	28				99	55	87					105								448
1	95	32				91	62	106					152								538
2	101	30				110	79	114					106								540
3			132	96	19				91	112		91									541
4			147	96	17				93	124	21	125									623
5			150	118	7				107	119	23	118									642
6																					661
7													334	8	28	8	242	24		17	681
8													316	7	27	11	272	29		19	738
SE						19	56		52			24									
Total	360	429	353	319	252	524	343	399	358	363			1130						950		
LOP										Sub Total ESL					153	Total PreK-5					3700
PreSchool										Sub Total G & T					219	Total 6-8					2080
PSD-AM 56										Sub Total SCSE					239	Total Out of District					28
PSD-PM 34																Grand Total:					5808
IPrK AM 39																					
IPrK PM 40																					
FD PSD 48																					

3000 SERIES - PROFESSIONAL STAFF:

The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.

3000-1. LOA for Teacher

Approve the following leave of absence for Kaitlyn Deredita, Grade 3 Teacher at Ardena School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Leave	April 9, 2018	May 23, 2018
With Pay	(33 sick days)	
With Benefits		
Family Leave	May 24, 2018	June 30, 2018
Without Pay	(4 weeks)	
With Benefits		

3000-2. LOA for Teacher

Approve the following leave of absence for Erin Barna, Part Time Special Education Teacher at Greenville School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity Leave	March 13, 2018	April 6, 2018
With Pay	(10 sick days/3 personal days)	
With Benefits		

Item #3000-2 Continued.

Medical Leave Without Pay With Benefits	April 9, 2018 (7 weeks)	May 30, 2018
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3000-3. **LOA Extension for Teacher**

Approve the following leave of absence extension for Nicole McCreesh,
Preschool Teacher at Land O'Pines School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Family Leave Without Pay With Benefits	February 12, 2018 (1 week)	February 16, 2018

3000-4. **Substitute Limited Employment Contract**

Appoint Kerry Libertucci to the position of Grade 2 Teacher at Griebing School,
effective January 25, 2018 through March 21, 2018 at \$42,000.00, prorated.
(Substitute Limited Employment Contract) (Replacing Sheila Vidreiro - Medical
Leave)

3000-5. **Substitute Limited Employment Contract**

Appoint Christyn Glover to the position of Resource Classroom Teacher at
Griebing School, effective February 26, 2018 through June 30, 2018 at
\$42,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Tara
Dixon - Maternity Leave)

3000-6. **Substitute Limited Employment Contract**

Appoint Molly Kahl-Winter to the position of Grade 3 Teacher at Ardena School,
effective January 25, 2018 through March 23, 2018 at \$42,000.00, prorated.
(Substitute Limited Employment Contract) (Replacing Susan Besignano -
Medical Leave)

3000-7. **Substitute Limited Employment Contract**

Appoint Courtney DeMauro to the position of Special Education Teacher at
Griebing School, effective February 20, 2018 through June 30, 2018 at
\$42,000.00, prorated. (Substitute Limited Employment Contract) (Replacing
Shelby Rayner - Maternity Leave)

Item #3000-11 Continued.

Kristina, Cruz, Greenville ESPY 643: Measurement and Evaluation (3 credits) The College of New Jersey LDTC Certification	\$2,315.00	\$1,158.00
Kristina, Cruz, Greenville SPED 681: Seminar and Practicum on Remediation Techniques (3 credits) The College of New Jersey LDTC Certification	\$2,315.00	\$1,158.00
Brooke Edgerton, Memorial ABA 504: Philosophy of Behaviorism (3 credits) Georgian Court University MA, ABA	\$2,517.00	\$1,259.00
Brooke Edgerton, Memorial ABA 511: Behavior Change Procedures (3 credits) Georgian Court University MA, ABA	\$2,517.00	\$1,259.00
Helen Cleveland, MSS CURR 514: Curriculum Theory & Practice (3 credits) The College of New Jersey Master of Education, Integrative STEM	\$2,315.00	\$1,158.00

3000-12. **International Literacy Association 2018 Conference**

Approve Jane Losinger, Supervisor of Language Arts and Betty Ferrigno, Vice Principal of Griebing School to attend and present at the International Literacy Association 2018 Conference to be held in Austin, Texas from Friday, July 20, 2018 through Monday July 23, 2018, at a total cost not to exceed \$3,000.00.

3000-13. **Workshop Registration and Mileage**

Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

4000 SERIES - SUPPORT STAFF:

The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.

4000-1. **Substitute Limited Employment Secretary**

Appoint Heather Kodran to the position of Grade III Central Office Secretary, effective January 25, 2018 through April 15, 2018 at \$32,000.00 prorated. Substitute Limited Employment. (Replacing Trudy Stevenson- Medical Leave)

4000-2. **ESSA Instructional Assistant**

Appoint Melanie Dorfschneider to the position of ESSA Instructional Assistant at Land O'Pines School, for the 2017-2018 school year, 4.5 hours per day for 187 days, for a total of \$12,875.00, prorated (Title I Grant Funded) (Replacing Katie Bogan - Transfer)

4000-3. **Substitute Teacher Assistant(s)**

Appoint the following individual(s) to the position of Substitute Special Education Teacher Assistant(s) for the 2017-2018 school year at the rate of \$9.00 per hour, as needed:

Donna Rubinaccio

4000-4. **Retirement of Custodian**

Accept, with regret, the retirement of Liliana Doinova, Fulltime Custodian at Griebing School, effective March 1, 2018.

4000-5. **Resignation of Hourly 10-2 Custodian**

Accept, with regret, the resignation of April Brown, Hourly 10-2 Custodian at Newbury School, effective December 21, 2017.

4000-6. **Resignation of Hourly Custodian**

Accept, with regret, the resignation of Nicholas Costanzo, Hourly Custodian, effective January 12, 2018.

4000-7. **Hourly Custodian**

Approve William McAteer to the position of Hourly Custodian for the 2017/2018 school year at an hourly rate of \$13.38/hr.

4000-8. **LOA for Food Service Worker**

Approve the following leave of absence for Nina Rjedkin, Food Service General Worker at Middle School South.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave	January 2, 2018	January 22, 2018
With Pay	(11 days)	
Without Benefits		

4000-9. **LOA for Food Service Worker**

Approve the following leave of absence for Barbara Gulino, Food Service General Worker at Middle School South.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave	January 2, 2018	March 30, 2018
With Pay	(33.5 days)	
Without Pay	(27.5 days)	
Without Benefits		

5000 SERIES - PUPILS:

5000-1. **Affirm HIB Report**

Affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported at the January 3, 2018 Board Meeting.

6000 SERIES - FINANCES:

6000-1. **Award Power Purchase Agreement**

Award RFP #6-17 Power Purchase Agreement to HESP Solar, Suffern, NY in accordance with the evaluation committee recommendation and authorize execution of contract and connection documents.

6000-2. **Award Website Design and Hosting**

Award RFP #7-17 Website Design and Hosting to Edlio LLC, Los Angeles, CA, at an annual cost of \$33,000.00 year one and \$26,000.00 year two, in accordance with the evaluation committee recommendation.

6000-3. **Bills and Claims Submitted by Board Secretary**

Approve the payment of all bills and claims as shown for the periods 01-01-2018 to 01-11-2018 and 01-12-2018 to 01-17-2018 that have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of January 24, 2018 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

6000-4. **Treasurer and Secretary Reports**

Approve the October 2017 and November 2017 Report of the Treasurer and the October 2017 and November 2017 Secretary's Report as being in balance for the month.

6000-5. **Monthly Transfers**

Approve the October 2017 and November 2017 transfers.

O. New Business: Non-Consent Agenda Items:

P. New Business: Addenda to the Agenda:

Q. Comments from the Public:

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

R. Additional Addenda Items:

S. Adjournment:

RONALD SANASAC
Assistant Superintendent for
Business Administration/Board Secretary

RS/tg
01/19/2018