



## Wednesday, June 13, 2018 Regular Meeting

**Middle School North  
501 Squankum Yellowbrook Road  
Farmingdale, New Jersey 07727**

**7:00 PM**

**At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note all Board Meetings are recorded for future possible airing on the district and other media venues.**

### **A. Call to Order**

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<b>Subject</b>	<b>1. Notice of Meeting</b>
Meeting	Jun 13, 2018 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on Wednesday, June 13, 2018 in the Cafetorium of Howell Township Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note all Board Meetings are recorded for future possible airing on Howell Television.

Mr. Timothy P. O'Brien, Board President  
Mr. Mark A. Bonjavanni, Board Vice President  
Mr. Laurence Gurman, Board Member  
Dr. Denise Lowe, Board Member  
Mrs. MaryRose Malley, Board Member  
Mrs. Cristy Mangano, Board Member  
Mr. Albert Miller, Board Member  
Mrs. Jennifer Okerson, Board Member

**Subject**                    **2. District Goals**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

**Student Achievement:**

- To foster a learning environment that emphasizes personalized learning, student empowerment, and standards-aligned student growth.

**District Culture & Climate:**

- Sustain a positive culture of learning within the current building structures.

**Community Interaction:**

- Increase community outreach and district transparency through multiple mediums of communication.

**Technology:**

- Transform educational settings through the use of technology to foster progressive learning environments.

**Subject**                    **3. Board Goals**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    A. Call to Order

Access                    Public

Type                    Procedural

**Governance:**

- The Board will utilize the workshop model to improve the Board's knowledge on educational issues in the district.

**Boardsmanship:**

- The Board will develop and implement an in district orientation for new Board members.

**Student Achievement:**

- The Board will use data to inform decision-making regarding student success.

**Subject**                      **4. Statement to the Public**

Meeting                      Jun 13, 2018 - Regular Meeting

Category                      A. Call to Order

Access                      Public

Type                      Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

**Subject**                      **5. Roll Call**

Meeting                      Jun 13, 2018 - Regular Meeting

Category                      A. Call to Order

Access                      Public

Type                      Procedural

**Subject**                      **6. Salute to Flag**

Meeting                      Jun 13, 2018 - Regular Meeting

Category                      A. Call to Order

Access                      Public

Type                      Procedural

**Subject**                      **7. Announcement by President**

Meeting Jun 13, 2018 - Regular Meeting

Category A. Call to Order

Access Public

Type Information, Procedural

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on June 6, 2018.

**Subject 8. Superintendent's & Board President's Remarks Regarding Recognitions**

Meeting Jun 13, 2018 - Regular Meeting

Category A. Call to Order

Access Public

Type Recognition

1. Staff Retirements
2. Student Achievers
3. Howell/Farmingdale Lions Club Raymond Schmitt Community Service Award
4. Schoology Digital Citizenship Challenge
5. Monmouth Vicinage's Law Day 2018 Art Contest
6. Student Government Day
7. Genius Hour

## **B. Executive Session**

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**Subject 1. Enter in Executive Session**

Meeting Jun 13, 2018 - Regular Meeting

Category B. Executive Session

Access Public

Type Action

Recommended Action WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and  
WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session on June 13, 2018, 2018 at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and  
WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.  
NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB Appeal
2. Personnel
3. HIB Report

**Subject 2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session**

Meeting Jun 13, 2018 - Regular Meeting

Category B. Executive Session

Access Public

Type Information

## **C. Minutes and Correspondence**

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**Subject 1. Approval of Minutes**

Meeting Jun 13, 2018 - Regular Meeting

Category C. Minutes and Correspondence

Access Public

Type Action, Minutes

Recommended Action Motion to approve minutes of the May 23, 2018 Regular Meeting and Executive Session Minutes of the May 23, 2018 meetings, as attached.

**Subject 2. Correspondence**

Meeting Jun 13, 2018 - Regular Meeting  
Category C. Minutes and Correspondence  
Access Public  
Type Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

## **D. Comments**

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**Subject 1. Board President's Comments**

Meeting Jun 13, 2018 - Regular Meeting  
Category D. Comments  
Access Public  
Type Information

## **E. Reports**

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**Subject 1. Superintendent's and Board Secretary's Reports**

Meeting Jun 13, 2018 - Regular Meeting  
Category E. Reports  
Access Public  
Type Reports

1. QSAC Placement Results
2. Updates
3. May Suspensions

## **F. Committee Updates and Liaison Reports**

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**Subject 1. Updates and Reports**

Meeting Jun 13, 2018 - Regular Meeting  
Category F. Committee Updates and Liaison Reports  
Access Public  
Type Discussion, Information

## **G. Comments from Public**

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<b>Subject</b>	<b>1. Public Comments</b>
Meeting	Jun 13, 2018 - Regular Meeting
Category	G. Comments from Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **H. Unfinished Business**

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<b>Subject</b>	<b>1. Unfinished Business</b>
Meeting	Jun 13, 2018 - Regular Meeting
Category	H. Unfinished Business
Access	Public
Type	Discussion

## **I. Discussion Items**

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<b>Subject</b>	<b>1. Discussion Items May Result In Board Action</b>
Meeting	Jun 13, 2018 - Regular Meeting
Category	I. Discussion Items
Access	Public
Type	Discussion

## **J. New Business - Consent Agenda**

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<b>Subject</b>	<b>1. Approval of Consent Agenda</b>
Meeting	Jun 13, 2018 - Regular Meeting
Category	J. New Business - Consent Agenda

Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve consent agenda and addenda items. [Abstentions to items will be noted in the minutes.]

## **K. 3000 Professional Staff - Consent Agenda**

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### **Subject                    1. Staff Transfers**

Meeting	Jun 13, 2018 - Regular Meeting
Category	K. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the attached list of staff transfers for the 2018-2019 school year. (List to be provided at meeting.)

### **Subject                    2. Retirement of Principal**

Meeting	Jun 13, 2018 - Regular Meeting
Category	K. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept with regret the retirement of Alysson Keelen, Principal at Memorial School, effective August 1, 2018.

### **Subject                    3. Resignation of Teacher**

Meeting	Jun 13, 2018 - Regular Meeting
Category	K. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept with regret the resignation of Dawn Sparany, Special Education Teacher at Middle School North, effective July 1, 2018.



**Subject**                    **4. Amend LOA for Teacher**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    K. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Amend the following leave of absence for Bridget Ellerman, Grade 8 Social Studies Teacher at Middle School South (previously approved on May 2, 2018)

<b>LEAVE</b>	<b>FROM</b>	<b>THROUGH</b>
Maternity Leave	June 1, 2018	June 30, 2018
With Pay	(19 sick days)	
With Benefits		

**Subject**                    **5. LOA for Teacher**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    K. 3000 Professional Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the following leave of absence for Lauren Townsend, Preschool Teacher at Land O'Pines School.

<b>LEAVE</b>	<b>FROM</b>	<b>THROUGH</b>
Medical Leave	June 1, 2018	June 14, 2018 (AM Only)
With Pay	(9.5 sick/personal days)	
With Benefits		
Ext. Medical Leave	June 14, 2018 (PM Only)	June 30, 2018
Without Pay	(2 weeks)	
Without Benefits		

**Subject**                    **6. Substitute Salary Upgrade**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the salary(s) for the following Substitute Teacher(s) from \$85.00 per day to \$100.00 per day, effective June 13, 2018 (obtained teacher certificate):

Kimberly Priante	Melanie Rodberg
Madison Hlavach	Stephanie Holtje
Brianna Andersen	

**Subject 7. Substitute Teacher(s) \$85 Per Day**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Motion to approve the following individual(s) to the position of Substitute Teacher(s) for the 2017-2018 school year at the rate of \$85 per day, as needed:

April Callas	Emily Stark
Rosemarie Pedron	Mackenzie Queen

Administrative File Attachments  
[Substitute Teacher \\$85.doc \(29 KB\)](#)

**Subject 8. Substitute Teacher(s) \$100 Per Day**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Motion to approve the following individual(s) to the position of Substitute Teacher(s) for the 2017-2018 school year at the rate of \$100 per day, as needed:

Catherine Angilletta
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**Subject 9. Extended School Year Program**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following to work the Extended School Year Program July 5 and July 9, 2018 - August 16, 2018 (contingent upon sufficient enrollment).

PS Full Day/LLD/MD/BD/MD/ASD/AUT/CI Programs - \$3,600.00
Brianna Fox
Joan Chinchilla
Occupational Therapist/Speech Therapist - \$4,133.00
Jenna Marino
Sabrina Berg
Social Skills Program - 2 days/week - \$1,800.00
Dale Russo
Teacher of the Deaf - \$32.00 per hour on an as needed basis
Kelly Quinn

**Subject 10. Extended School Year Program Substitute Teachers**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following substitute teachers for the Extended School Year Program from July 9, 2018 - August 16, 2018 at the rate of \$15.50 per hour not to exceed 4.5 hours per day.

Christina Borodich	Kris Parry
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**Subject 11. ELL Summer Screeners**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individuals as ELL Summer Screeners for the Summer of 2018 at \$200.00 per day not to exceed \$1400.00:

Stephanie Abelson
Maria Acosta-Silvestri
Rocio Bautista
Stella Cohen
Catherine DeFranza
Linda De Simone
Patricia Pickering

**Subject 12. Grades K-2 Social Studies Curriculum Committee**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following teachers for the Grades K-2 Social Studies Curriculum Committee not to exceed the stipend of \$375 upon acceptance of curriculum work:

<b>Name</b>	<b>School</b>
Jennifer Careatti	Griebing
Christina DeKovics	LOP
Emily Tully	Griebing
Lisa Varley	Taunton
Christina Veracierta	Greenville
Jennifer Wolf	Greenville

**Subject 13. Grades 6-8 Social Studies Curriculum Committee**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following teachers for the Grades 6-8 Social Studies Curriculum Committee not to exceed the stipend of \$250 upon acceptance of the curriculum work:

<b>Name</b>	<b>School</b>
Allison Bishop	MS North
Joshua Caruso	MS South
Christopher Collins	MS North
Cristal Johnson	MS North
Cari Kennedy	MS South
Claire Williams	MS South

**Subject 14. Social Studies Curriculum Revision Committee Supervisor**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Michael Harvey, Vice Principal at Ramtown School, to supervise the Elementary and Middle School Social Studies Curriculum Revision Committees, not to exceed 10 days, at the appropriate per diem rate.

**Subject 15. Middle School Science Curriculum Committee**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following teachers for the Designing Lessons and Designing Assessments for Grade Level Units in Middle School Science Committee at the stipend of \$1200 upon completion of the lessons and assessments.

<b>Name</b>	<b>School</b>
Danielle Gianelos	MSSouth
Rita Lyrstis	MSNorth
Kristin Raleigh	MSNorth

**Subject 16. Continuing Education Credits**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following Continuing Education Credits for staff members who completed CEU Courses during the Fall/Winter 2017-2018 session.

Award 1.0 CEU (Continuing Education Units) to the following staff members for completion of the course listed:

**Student & Teacher Digital Publishing with Google & Schoology Integration (1.0 CEU)**

Catherine DeFranza	Ardena
Sue Flitton	Memorial
Molly Kahl-Winter	Ardena
Catie Milchman	Memorial
Lois Muhaw	Memorial
Lisa Petrillo	MS South
Mike Savino	Memorial
Lynn Sutphen	Ardena

Award 1.0 CEU (Continuing Education Units) to the following staff members for completion of the course listed:

**Mentoring the Mentor (1.0 CEU)**

Paul Baker	Newbury
Amy Bogan	LOP
Christina Borodich	LOP
Lindsey Dunphy	Newbury
Jessica Notta	MS North
Stephen Rao	Ramtown
Kristin Vega	Newbury

**Subject 17. Sabbatical Leave**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type

Approve the following Sabbatical Leave for the 2018-2019 school year as recommended by the Education Committee at its June 4, 2018 meeting:

Cari Kennedy, Resource Center Teacher at MS South
Middle School Cross-Curricular Performance Tasks
1/2 academic year at full pay (effective February 1, 2019 through June 30, 2019)

**Subject 18. ESL Curriculum Update**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the attached list of individuals as the 2018-2019 ESL Summer Curriculum Update not to exceed the stipend of \$250.00 upon acceptance of curriculum work. (List to be distributed at meeting)

**Subject 19. Vanguard Technology Facilitators**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following list of individuals as Vanguard Technology Facilitators, at a stipend of \$1,000.00 each for the 2018-2019 school year, to provide effective support for digital learning and technology integration for a Future Ready School/district learning environment.

Lauren Brenner	Adelphia
Jessica McPolin	Adelphia
Sara Rosen	Adelphia
Michael Fleming	Aldrich
Kathryn Laurino	Aldrich
Ashley Tirone	Aldrich
Erin Cutillo	Ardena

Allison Weigle	Ardena
Tina Yorke	Ardena
Elyse Brum	Greenville
Michele Mack	Greenville
Jennifer Wolf	Greenville
Jill Bohm	Griebing
Jennifer Careatti	Griebing
Louis Frattaroli	Griebing
Christina Borodich	LOP
Kimberly Hirzel	LOP
Desire'e LoVoi	LOP
Skye Donzelli	Memorial
Angela O'Cone	Memorial
Michael Parshelunis	Memorial
Paul Baker	Newbury
Teresa Castellan	Newbury
Kelley Gilligan	Newbury
Amanda Haskell	Ramtown
Stephen Rao	Ramtown
Kristine Stellato	Ramtown
Erika Parker	Taunton
Jill Scalise	Taunton
Jeffrey Smith	Taunton
Allison Bishop	MS North
Chris Collins	MS North
Pam Gawron	MS North
Lauren Howell	MS North
Rita Lyrstis	MS North
Jessica Notta	MS North
Kristin Raleigh	MS North
Joshua Caruso	MS South
Stephen Esche	MS South
Danielle Ganelos	MS South
Josh Langenberger	MS South
Kristanne Leggio	MS South
Gregory Purcell	MS South
Chris Seiler	MS South

**Subject**                    **20. New Teacher Mentor(s)**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    K. 3000 Professional Staff - Consent Agenda

Access                        Public



Type Action (Consent)

Recommended Action Appoint the following New Teacher Mentor(s) for the 2017-2018 school year:

<b>NEW TEACHER</b>	<b>MENTOR/SCHOOL</b>	<b>PAYMENT</b>
Melanie Rodberg	Kelly Straus/Ardena	\$112.50
Madison Hlavach	Catherine Kuegler/MS North	\$112.50

**Subject 21. Speech Externship**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Francesca Gervato, Stockton University, NJ, to perform her speech externship, effective September 5, 2018 - December 21, 2018, with Donna Mazzella, speech therapist at Middle School North. (Pending criminal history approval).

File Attachments  
[FG Externship.pdf \(8 KB\)](#)

**Subject 22. Classroom Observation(s)**

Meeting Jun 13, 2018 - Regular Meeting

Category K. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

<b>NAME</b>	<b>TIME</b>	<b>SCHOOL</b>
Emily Eyester, Clemson University	June 14, 2018 - June 27, 2018 40 Hours Observation	Angela Goodwin, Land O' Pines

**Subject 23. Workshop Registration and Mileage**

Meeting Jun 13, 2018 - Regular Meeting  
Category K. 3000 Professional Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

## **L. 4000 Support Staff - Consent Agenda**

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### **Subject 1. Retirement of School Secretary**

Meeting Jun 13, 2018 - Regular Meeting  
Category L. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Accept with regret the retirement of Manuella Crisafulli, School Secretary at Memorial School, effective September 1, 2018.

### **Subject 2. Resignation of Media Assistant**

Meeting Jun 13, 2018 - Regular Meeting  
Category L. 4000 Support Staff - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Accept with regret the resignation of Rachael Smoyak, Itinerant Media Assistant, effective June 30, 2018.

### **Subject 3. Tuition Reimbursement**

Meeting Jun 13, 2018 - Regular Meeting  
Category L. 4000 Support Staff - Consent Agenda  
Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the following graduate course(s) being taken during the 2018-2019 school year. The staff member shall be reimbursed consistent with contract upon successful completion of the course(s):

	Tuition Cost	Tuition 50%
Caryn Anderson MNP 640: Finance/Accounting for Managers in Public Service (3 credits) Thomas Edison State University MA, Educational Leadership	\$2,004.00	\$1,002.00

**Subject 4. Substitute School Secretary(s)/Office Assistant(s)/Media Assistant(s)**

Meeting Jun 13, 2018 - Regular Meeting

Category L. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following individual(s) to the position Substitute Secretary(s)/Office Assistant(s)/Media Assistant(s) for the 2017-2018 school years, at the rate of \$58.50 per day, as needed:

Donna Zelevansky

Administrative File Attachments  
[4000 series back up.docx \(18 KB\)](#)

**Subject 5. Substitute Teacher Assistant(s)**

Meeting Jun 13, 2018 - Regular Meeting

Category L. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following individual(s) to the position of Substitute Special Education Teacher Assistant(s) for the 2017-2018 school years at the rate of \$9.00 per hour, as needed:

Patricia Kudrick-Jackey
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Administrative File Attachments <a href="#">Substitute Teacher Assistant Backup.doc (23 KB)</a>
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**Subject 6. Extended School Year Program Paraprofessionals**

Meeting Jun 13, 2018 - Regular Meeting

Category L. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following paraprofessionals to work the Extended School Year Program July 5 and July 9, 2018 - August 16, 2018 at a rate of \$15.05 per hour (total hours will depend on program assignments, contingent upon sufficient enrollment). \*Pending criminal history approval.

Mary Devine*	Elissa Green*
Eileen Levine	Alexa Salameh*
Brandi Terranova	Cassidi Terranova
Alyssa Walker*	

**Subject 7. Extended School Year Program Substitute Paraprofessionals**

Meeting Jun 13, 2018 - Regular Meeting

Category L. 4000 Support Staff - Consent Agenda

Access Public

Type Action

Recommended Action Approve the following substitute paraprofessionals for the Extended School Year Program from July 9, 2018 - August 16, 2018 at the rate of \$9.00 per hour not to exceed 4.5 hours per day.

Christina Borodich	Kris Parry
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**Subject**                    **8. ELL Summer Program Paraprofessional**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    L. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the following individuals as ELL Summer Program Paraprofessionals at a rate of \$15.00 per hour, 17 days, 2.5 hours per day (Title I Grant Funded) based on enrollment.

Lindsay Broxmeyer	Melanie Dorfschneider	Marie Lapetina
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**Subject**                    **9. Termination of Hourly Custodian**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    L. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Accept the termination of Alfonse Sabilia, Hourly Custodian with the Maintenance Department, effective May 24, 2018.

**Subject**                    **10. Summer Hourly Personnel**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    L. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the following individuals for the position of Summer Hourly Personnel for the 2018 Summer from July 2, 2018 - August 31, 2018 at the rate of \$13.75 per hour. (Existing BOE 10-Month Employees)

David Brown	Diane Carraher	Ed Eldridge	Josh Langenberger
Lorraine Leader	Terri Mormino	Antoinette Neglia	Robert Patetta
Nina Rjedkin	Charles Stefanowitz		

**Subject**                    **11. Bus Aide Leave of Absence**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    L. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve a Leave of Absence for Jeannine Parisi, Bus Aide

<b>LEAVE</b>	<b>FROM</b>	<b>THROUGH</b>
Medical Leave	May 29, 2018	June 19, 2018
With Pay	13.50 days	
Without Pay	2.50 days	
Without Benefits		

Executive File Attachments  
[J.P. doctors note.pdf \(274 KB\)](#)

**Subject**                    **12. Retirement of Food Service General Worker**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    L. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Accept, with regret, the retirement of Cheryl Losee, Food Service General Worker at Adelpia Elementary School, effective July 1, 2018.

**Subject**                    **13. Transfer Food Service General Worker**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    L. 4000 Support Staff - Consent Agenda

Access                    Public

Type Action (Consent)

Recommended Action Approve the transfer of Carmella Esposito, Food Service General Worker at Middle School North to Cafeteria Aide at Middle School North at \$9.00 per hour, not to exceed 3 hours per day, effective September 1, 2018.

**Subject 14. Resignation of Cafeteria Aide**

Meeting Jun 13, 2018 - Regular Meeting

Category L. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept with regret the resignation of Caroline Barth, Cafeteria Aide at Griebling School, effective June 16, 2018.

**M. 5000 Pupils - Consent Agenda**

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**Subject 1. Affirm HIB Report**

Meeting Jun 13, 2018 - Regular Meeting

Category M. 5000 Pupils - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported at the May 23, 2018 Board Meeting.

**Subject 2. Tuition Student - State Responsible**

Meeting Jun 13, 2018 - Regular Meeting

Category M. 5000 Pupils - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the program tuition rate for a state responsible special education tuition student (placed in a mentor group home in Howell) previously approved on March 23, 2018, as follows:

March 23, 2018 - May 21, 2018	LLD - \$24,321.00
May 22, 2018 - June 27, 2018	BD - \$48,408.00

**Subject**                    **3. Displaced Students to Attend Franklin Borough Schools**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    M. 5000 Pupils - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the placements of a general education fourth grade displaced (homeless) student and a seventh grade displaced (homeless) student, to attend Franklin Borough Schools for the period of September 7, 2017 through February 27, 2018, at a total tuition rate of \$14,953.25 (prorated).

**Subject**                    **4. Tuition Students Attending In-District Programs**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    M. 5000 Pupils - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Accept tuition students attending our in-district programs for the 2018/2019 school year. (See attached)

File Attachments  
[Backup Tuition 2018-2019.pdf \(9 KB\)](#)

**Subject**                    **5. Out-of-District Programs**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    M. 5000 Pupils - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the placement of special education students attending out-of-district programs for the 2018/2019 school year. (See attached)

File Attachments  
[OOD Placements Backup.pdf \(11 KB\)](#)



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## **N. 6000 Finances - Consent Agenda**

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### **Subject 1. Deposit of Unassigned FY18 Surplus**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the deposit of unassigned FY18 surplus as determined into the Capital Reserve or Maintenance Reserve accounts as deposit of permitted funds through N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13.

### **Subject 2. Bills and Claims Submitted by Board Secretary**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the payment of all bills and claims as shown for the periods May 16, 2018 to May 31, 2018 and June 1, 2018 to June 5, 2018 that have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of June 13, 2018 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

### **Subject 3. Finance Transfers**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve transfers as recommended by the Finance Committee at its June 11, 2018 meeting.

File Attachments

[April 2018 Transfers.pdf \(301 KB\)](#)

[May \(1\) 2018 Backup 2 6-13-18 Mtg.pdf \(302 KB\)](#)

**Subject 4. Quote from Sycamore International Inc.**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Motion to Accept Quote from Sycamore International Inc.

Approve quote from Sycamore International Inc. to purchase obsolete technology equipment and recycle additional non-operable or non-repairable in accordance with the following list:

Item Description	Quantity	Estimate Per Unit
Projectors	70	FREE RECYCLE
Desktops	15	FREE RECYCLE
LCD Monitor	13	FREE RECYCLE
iMacs	3	FREE RECYCLE
Printers	5	FREE RECYCLE
Dell Latitude 3330	33	\$40.00
iPads	3	FREE RECYCLE
Switches	9	FREE RECYCLE
VCRs	4	FREE RECYCLE
Phones	8	FREE RECYCLE
Overhead Projectors	8	FREE RECYCLE
UPS	2	FREE RECYCLE
Fusin Writer	4	FREE RECYCLE
iPad Smart Covers	28	FREE RECYCLE
Record Player	1	FREE RECYCLE
Keyboards	13	FREE RECYCLE
Boxes of Various Cables	3	FREE RECYCLE
Box of misc. A/V Equipment	1	FREE RECYCLE

File Attachments  
[Recycling Quotes.pdf \(148 KB\)](#)

**Subject**                    **5. Purchase of School Buses**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    N. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the purchase of 8 Type C – 54 Passenger Buses in the amount of \$706,443.92 to Robert H. Hoover & Sons Inc., Flanders, NJ under the National Joint Powers Alliance Cooperative Purchasing System School Bus Contract #102115-BBB.

File Attachments  
[Summary of Bid NJPA \(Hoover Bus\).pdf \(7 KB\)](#)

**Subject**                    **6. Purchase of Two Type B - 20 Passenger Vans**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    N. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Approve the purchase of 2 Type B – 20 Passenger Vans in the amount of \$129,515.02 to Van-Con Inc., Middlesex, NJ under the Middlesex Regional Educational Services Commission Cooperative Pricing System 65MCESCCPS School Bus Bid #15/16-37.

File Attachments  
[Summary of Bid ESCNJ \(VanCon\).pdf \(7 KB\)](#)

**Subject**                    **7. Purchase of Lift Vans**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the purchase of 2 Type B – W/C Lift Vans in the amount of \$148,355.24 to Van-Con Inc., Middlesex, NJ under the Middlesex Regional Educational Services Commission Cooperative Pricing System 65MCESCCPS School Bus Bid #15/16-37.

Administrative File Attachments  
[Summary of Bid ESCNJ \(VanCon\).pdf \(7 KB\)](#)

**Subject 8. Middle School North Gym Floor Sand/Paint/Refinish**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Middle School North Gym Sand/Paint/Refinish to Mathusek, 2018 NJ EDS Bid #8556 in the amount of \$26,830.00

File Attachments  
[MSN Gym Floor - Mathusek.PDF \(122 KB\)](#)

**Subject 9. Newbury Gym Floor Sand/Paint/Refinish**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Newbury Gym Floor Sand/Paint/Refinish to Classic Sport Floors, New Jersey State approved Co-Op Member #65MCESCCPS in the amount of \$14,252.00.

Administrative File Attachments  
[Newbury Gym Floor - Classic .PDF \(137 KB\)](#)

**Subject**                    **10. Middle School South Parking Lot Milling and Paving**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                   N. 6000 Finances - Consent Agenda

Access                    Public

Type                        Action (Consent)

Recommended Action    Award Middle School South Parking Lot Asphalt Milling and Paving to Diamond Construction, Brick, NJ - Ed-Data Contract #6887 and Contract #6888 in the amount of \$132,400.00.

Administrative File Attachments  
[Middle School South Parking Lot Milling & Paving - Diamond Construction.PDF \(53 KB\)](#)

**Subject**                    **11. Southard Community Enrichment Center Asphalt Milling and Paving**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                   N. 6000 Finances - Consent Agenda

Access                    Public

Type                        Action (Consent)

Recommended Action    Award Southard Community Enrichment Center Asphalt Milling and Paving to Diamond Construction, Brick, NJ - Ed-Data Contract #6887 and Contract #6888 in the amount of \$44,000.00.

Administrative File Attachments  
[Southard Ashphal Milling & Paving.PDF \(107 KB\)](#)

**Subject**                    **12. Land O' Pines Roof Replacment Areas A,B,D & F**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                   N. 6000 Finances - Consent Agenda

Access                    Public

Type Action (Consent)

Recommended Action Award Land O' Pines Roof Replacement, Areas A,B,D&F to Weatherproofing Technologies, ESCNJ/AEPA Contract in the amount of \$522,743.78.

Administrative File Attachments

[Land O' Pines Roof Replacement - Weatherproofing Technology .PDF \(128 KB\)](#)

**Subject 13. Board Financial Advisor**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Douglas J. Bacher, Principal, of NW Financial Group, LLC, as the Board Financial Advisor for the school year 2018 – 2019 as an EUS contract.

**Subject 14. Extend Agreement for Annual Trane Service Agreement**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Annual Trane Tracer Summit Service Agreement and Annual Trane Series R Chiller Service Agreement for Middle School South to New Jersey Trane Service, Parsippany, NJ, for the 2018/2019 school year in the amount of \$50,233.00.

**Subject 15. Award Contract for Dental Insurance**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve contract with \_\_\_\_\_ to provide Dental Insurance for the 2018-2019 school year as EUS contracts, as recommended by Brown & Brown and the Finance Committee at its June 11, 2018 meeting.

**Subject 16. Award Contract for Health Insurance**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve contract with \_\_\_\_\_ and \_\_\_\_\_ to provide health insurance benefits for the 2018-2019 school year as EUS contracts as recommended by Brown & Brown and the Finance Committee at its June 11, 2018 meeting.

**Subject 17. Award Contract for Workers' Compensation Insurance**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve contract with \_\_\_\_\_ to provide workers' compensation insurance for the 2018-2019 school year as EUS contracts at an annual premium of \$ \_\_\_\_\_ as recommended by Brown & Brown and the Finance Committee at its June 11, 2018 meeting.

**Subject 18. Award Contract for Property and Casualty Insurance**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve contract with \_\_\_\_\_ to provide property and casualty insurance coverage for the 2018-2019 school year as EUS contracts at an annual premium of \$\_\_\_\_\_ as recommended by The Richland Knowles Agency and the Finance Committee at its June 11, 2018 meeting.

**Subject 19. Award Quote for Reflective Film**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, for Reflective Film for portions of Aldrich School and select areas district wide in the amount of \$\_\_\_\_\_.

**Subject 20. Award Quote for Bathroom Door Hardware and Wiring**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, for the upgrade of district wide Bathroom Door Hardware and Wiring in the amount of \$\_\_\_\_\_.

**Subject 21. District Wide Crack Filling**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award District Wide Crack Filling to Diamond Construction, Brick, NJ - Ed-Data Contract #6887 and Contract #6888 in the amount of \$52,500.00.



**Subject**                    **22. Fire Alarm Replacement**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    N. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Award the replacement of Fire Alarm System for Aldrich, Ardena, Griebing, Land O' Pines, Newbury, Southard, Ramtown, Taunton and the Maintenance Building to Union Alarmtronics, LLC, Linden, NJ at \$2,740.00 per building for a total of \$24,660.00.

Administrative File Attachments  
[Union Alarmtronic LLC.PDF \(37 KB\)](#)

**Subject**                    **23. District Interior Door Replacement**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    N. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Award the District Interior Door Replacement to Crystal Clear Glass, EDS Bid #7927, in the amount of \$23,120.00.

Aldrich School	\$2,100.00
Ramtown School	\$3,300.00
Middle School North	\$3,850.00
Middle School South	\$1,365.00
Taunton School	\$3,525.00
Administration Building	\$8,530.00
Maintenance Building	\$450.00

Administrative File Attachments  
[Interior Doors - Crystal Clear Glass .PDF \(620 KB\)](#)

**Subject**                    **24. District Exterior Door Replacement**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award the District Exterior Door Replacement to Crystal Clear Glass, EDS Bid #7927, in the amount of \$18,600.00.

Admin Content

Newbury School - Exterior Door #5	\$4,950.00
Newbury School - Exterior Door #4	\$4,950.00
Land O' Pines School - Exterior Boiler Room	\$1,700.00
Aldrich School - Cafe/Gym Door	\$3,250.00
Taunton School - Exterior Door #20	\$3,750.00

Administrative File Attachments  
[Exterior Door Replacement.PDF \(636 KB\)](#)

**Subject 25. Playground Rubber Mulch**

Meeting Jun 13, 2018 - Regular Meeting

Category N. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award the Purchase of Rubber Mulch to RubbeRecycle, Lakewood, NJ, NJ State Contract #16-FLEET-00131 for the Playgrounds at Greenville, Aldrich, Ardena, Griebing, Land O' Pines, Memorial, Ramtown, Taunton Schools, in the amount of \$130,000.00.

Admin Content

Greenville School	\$9,550.00
Aldrich School	\$15,950.00
Ardena School	\$20,920.00
Griebing School	\$15,000.00
Land O' Pines School	\$32,760.00
Memorial School	\$2,930.00
Ramtown School	\$22,170.00
Taunton School	\$4,325.00

Administrative File Attachments  
[Rubber Mulch .PDF \(507 KB\)](#)

**Subject**                    **26. Chiller Repair Adelphia, Greenville and Memorial**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    N. 6000 Finances - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Award the Chiller Repairs for Adelphia, Greenville and Memorial to Johnson Controls, Edison NJ in the amount of \$43,153.06.

Admin Content

Adelphia School	\$20,965.25
Memorial School	\$1,012.00
Greenville School	\$21,175.81

Administrative File Attachments  
[Chiller Repairs.PDF \(183 KB\)](#)

**O. 8000 Operations - Consent Agenda**

**Subject**                    **1. School Bus Emergency Evacuation Drill Reports**

Meeting                    Jun 13, 2018 - Regular Meeting

Category                    O. 8000 Operations - Consent Agenda

Access                    Public

Type                    Action (Consent), Information

Recommended Action                    Accept School Bus Emergency Evacuation Drill Reports submitted by the Transportation Department.

Executive File Attachments  
[Bus Evacuations - 1.pdf \(2,345 KB\)](#)  
[Bus Evacuations-2.pdf \(2,435 KB\)](#)  
[Bus Evacuations -3.pdf \(1,150 KB\)](#)

**P. New Business: Non-Consent Agenda Items**

**Subject**                    **1. New Business: Non-Consent Agenda Items**

Meeting Jun 13, 2018 - Regular Meeting  
Category P. New Business: Non-Consent Agenda Items  
Access Public  
Type Discussion

## **Q. New Business: Addenda to the Agenda**

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**Subject 1. New Business: Addenda to the Agenda**

Meeting Jun 13, 2018 - Regular Meeting  
Category Q. New Business: Addenda to the Agenda  
Access Public  
Type Action (Consent)

## **R. Comments from the Public**

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**Subject 1. Public Comments**

Meeting Jun 13, 2018 - Regular Meeting  
Category R. Comments from the Public  
Access Public  
Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **S. Closing Items**

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**Subject 1. Adjournment**

Meeting Jun 13, 2018 - Regular Meeting  
Category S. Closing Items  
Access Public

Type	Action
Recommended Action	Motion to Adjourn

RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary